

CIO Security Committee Meeting
Minutes
November 8, 2006

Present: Lesa Quinn, Todd Waddell, John Wolf, Brent McManus, Greg Fay, Calvin Moore, Deb Castillo, Verne Logan, Shane Ludwig, Alison Radl, Ruth Coleman, Rob Buchwald, Marianne Mickelson; Bernard Baumer; Liz Murray; Brian McNary; Bill Hubbard; Linda Torgeson; Debra Covington – (some attendees did not sign sheet)

Lesa Quinn opened the meeting –introductions.

Lesa Quinn gave a presentation regarding Internet Crimes Against Children (ICAC) The presentation was geared toward educating employees and their family members regarding the dangers of inappropriate internet use. Also, educating employees and family members regarding emails asking for account numbers, names, SSN's, etc.

Discussion proceeded regarding educating our children about going to sites like MySpace and FaceBook. How 50% of teenagers polled admitted to meeting people on the Internet. How 20% admit meeting people they have met on the Internet Face to Face.

We also discussed educating our state employees regarding proper use of state equipment and monitoring the use of family members using that equipment in the home environment.

This prompted discussions and needs:

- Disclaimer when logging in.

- Audit Tools

- Contact Personnel to discuss with new employees when signing state equipment usage policy at new employee orientation.

- Need policies regarding home internet usage.

- Management accepting responsibility for the Risk.

- Need to have a PDS course for management regarding a security awareness program.

Encryption of Laptops – Greg discussed meeting with TGB and finalizing encryption standard.

- We also discussed having a policy for removing confidential data from the office.

Discussion regarding Incident Reponse:

- Our departments would like to have updates regarding incidents. Staff stayed and corrected problems and tried to report back and did not receive an answer. Greg Fay gave his cell phone number to all members – 515-480-9540.

Discussion regarding the continuance and value of the CIO Security Committee:

- We discussed how important these meetings are to all of our departments. It encourages professional networking, training, developing department relationships and contacts. Discussing and presenting new technology, discussing best practices. Our members are going back to their Departments and reviewing agenda items and policies.

We discussed Cyber Security Month and how that will be a priority for our committee next year. ISO had many good speakers and it did not have a very good attendance. Our committee will be more informed next year and interact with our own departments to make this a successful event.

Many thanks for the Department of Justice for allowing our committee to use their wonderful meeting rooms. We really appreciate your support!!

**Next meeting will be: Wednesday, December 13, 2006 at 1:30 p.m.
Justice Bldg, Rm 165**

Any suggested topics – please email Lesa Quinn at Lesa.Quinn@iowa.gov